

## **Collection Photographer, The Museum of Fine Arts, Houston, TX**

<b>Title:</b>	Collection Photographer
<b>Reports To:</b>	Photographic and Imaging Services Manager
<b>Date Needed:</b>	September 2008
<b>Pay Type:</b>	Salaried, Nonexempt, Full Time, 35 hours/week
<b>Salary:</b>	Commensurate with Experience and Education
<b>Benefits:</b>	Group Medical and Dental Insurance, Life and Long Term Disability Insurance, Pension Plan, Credit Union, Flexible Compensation Plan, Paid Time Off, Reserve Time Off, and Holiday Pay
<b>Work Schedule:</b>	Monday - Friday, 9:00 a.m. - 5:00 p.m.
<b>Work Location:</b>	Beck Building, a non-smoking facility

### **Responsibilities:**

- Photograph objects from the permanent collection of the Museum of Fine Arts, Houston, including Bayou Bend and Rienzi
- Photograph, as needed, objects on loan to the MFAH for exhibition and research
- Photograph installations of exhibitions at MFAH, Bayou Bend, Rienzi and Glassell School of Art
- Photograph interior and exterior views of MFAH architecture
- Photograph, as needed, after-hours MFAH events
- Coordinate photography schedule with Chief Registrar, Photographic and Imaging Services Manager, and Assistant Registrar
- Consult with museum staff including curators, registrars, preparators, conservators, and designers to gather information to determine how objects should be photographed for specific projects
- Coordinate movement of artworks with preparators and moves objects within photography studio
- Stay apprised of the applications for new technology and advise supervisor of the applications for new technology
- Other tasks as assigned

### **Skills, Knowledge and Abilities:**

- Must possess a broad knowledge of film-based and digital photographic processes, methods and new technologies
- Must be able to work with a variety of museum staff and function within a team-oriented department
- Must have command of a variety of professional cameras and equipment including large format, medium format, 35mm, copystand, electronic strobe, continuous lighting, and diffusers
- Must be able to maintain photographic equipment and lenses in accordance with accepted policies of the department

- Must have the ability to judge and correct digital proofs, color, contrast, and density when compared to original objects
- Must have knowledge of specialized software applications (Photoshop, Bridge, Capture One, Eye One) used to manipulate, print and save images
- Must have the ability to use cross platform computers, operating systems and applications
- Must be able to organize time and schedules efficiently in the absence of direct supervision
- Must possess knowledge of museum and art handling procedures

**Education and Experience:**

- BFA in photography and knowledge of art history preferred
- A combination of experience gathered from technical photography school study, apprenticeship and on-the-job training
- Minimum of five years work experience in photography
- Experience utilizing professional digital camera systems
- Demonstrated ability to discriminate and adjust fine tonal variations and color fidelity of digital reproductions against original objects
- A portfolio of work required

**How to Apply:**

Send resume to Human Resources, Job 022, P.O. Box 6826, Houston TX 77265-6826;

Fax 713-639-7597 or email: [jobs@mfah.org](mailto:jobs@mfah.org) or apply at [www.mfah.org/employment](http://www.mfah.org/employment)