

Visual Resources Curator

The Department of Art at the University of North Carolina at Greensboro is seeking a Visual Resources Curator for a full-time position beginning September 29, 2008, or as soon thereafter as possible. The Visual Resources Curator will be responsible for the following:

- Managing a large visual image collection, visual resources library facility, and equipment maintenance
- Developing and expanding the existing image collection through research and acquisition of new images
- Providing metadata, scanning and cataloging images
- Training and supervising student employees
- Facilitating faculty and student learning of media tools and selection of images in training sessions and workshops
- Administering policies and procedures for image circulation, collection development, requests for new technology, and copyright issues

Applicants must be proficient in the use of Macintosh computers and software to include MDID, Excel, Photoshop, Word, and Nikon SuperScan.

The curator must have exceptional organizational skills, be self-motivated and work well in collaboration with faculty, students and staff. Excellent writing skills and strong attention to detail is required.

Preferred qualifications include a Master's degree in Art History, or a Master's degree in Library and/or Information Science with substantial education in art history. Experience working with a visual resources collection and supervisory experience is necessary. Deadline; August 31, 2008, or until the position is filled.

Please send a letter of application, curriculum vitae, three references, and an SASE to:

Pat Wasserboehr
Head, Department of Art
UNC-Greensboro
P.O. Box 26170
Greensboro, NC 27402-6170

UNCG is especially proud of the diversity of its student body (30% minority) and we seek to attract an equally diverse applicant pool for this position including members of minority groups. The University of North Carolina at Greensboro is an Equal Opportunity, Affirmative Action employer with a strong commitment to increasing diversity.

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